## THE OFFICE OF THE DEPUTY COMMISSIONER, CHINIOTON ON 22.10.2024 MINUTES OF THE MEETING REGARDING ACTIVATION OF THE ROLE OF SCHOOL COUNCILS IN SCHOOLS, HELD IN

regarding activation / enhancement of the role of school councils in the schools of district Chiniot. The following attended the meeting: The subject meeting was held on 22.10.2024 under the Chair of the Deputy Commissioner Chiniot in his office at 09:00 A.M.

Mr. Muhammad Safi Ullah Khan

The Deputy Commissioner, Chiniot

Dr. MohsanAbbas

Mr. Shams Ur Rehman

Mr. Imtiaz Ahmad

Dr. Mukhtar Ahmad

Dr. Noor Zaman

8. Mrs. Rubina Chaudhary

9. Mr. Ahmad Nawaz

10. Mr. Kashif Mehboob

Mr. Muhammad Madni

CEO, DEA (Addl. Charge) / DEO (M-EE), Chiniot

Assistant Commissioner / District Monitoring Officer Chiniot (Addl. Charge)

Dy. Director (B&A), O/O the CEO, DEA Chiniot.

Dy. DEO (SE), Chiniot

Dy. DEO (M-EE), Tehsil Bhowana

Dy. DEO (M-EE), Tehsil Lalian

Dy. DEO (W-EE), Thesil Bhowana (Additional Charge)

Assistant Director (Admin), O/O the CEO, DEA Chiniot

Assistant Director (P&D) (Look After Charge), O/O the CEO, DEA Chiniot

meeting was convened to discuss the steps to be taken regarding activation of school councils' role in schools, along with other significant issues pertaining to the District Education Authority Chiniot. The detailed discussion points of the meeting agenda are as mentioned below: The meeting commenced with the recitation of the Holy Quran. The Chair welcomed the participants and apprised that the

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Delivery of Quality Education in Schools	Productive Visits OF Schools By AEOs	Issue
The Chair highlighted the need to focus on delivering the quality of education in schools. The participants were directed to compare the coverage of syllabus in the concerned school with the Educational Calendar and take corrective measures if the coverage of the syllabus is not up to the mark.	The Chair emphasized the importance of regular and purposeful school visits by AEOs to ensure accountability, creation of student friendly environment and the maintenance of quality of education. The Chair further directed that AEOs must record the detailed observations during their visits in the logbook of the concerned school which will be reviewed by the officers visiting the same schools at a later time so that they can check the status of follow up and the appropriate remedial measures to be taken. The Chair further stressed that in order to ensure thorough inspection and evaluation, the minimum duration for each visit by AEOs must be 90 minutes. The participants were also directed by the Chair that the illegal absence by the teachers must not be tolerated and be immediately reported to the concerned authority for appropriate disciplinary action and a copy be also submitted to the D.C Office Chiniot.	Decisions
<ul> <li>All DEOs in District Chiniot</li> <li>All Dy. DEOs in District</li> <li>Chiniot</li> <li>All AEOs in District chiniot</li> </ul>	<ul> <li>All DEOs in District Chiniot</li> <li>All Dy. DEOs in District Chiniot</li> <li>All AEOs in District chiniot</li> </ul>	Responsibility

5	4-	ω	Sr.
Beautification of Schools	Shuffling Of AEOs	Rationalization of Maraakiz	Issue
The Chair inquired about the progress regarding the next phase of school beautification.  The CEO Education briefed that the list for the next phase is in its final stages. The delay is due to the assessment of realistic needs of schools to ensure that resources are allocated based on these requirements. Once the needs assessment is completed, the list for the next phase will be finalized, and the process of beautification will be proceeded accordingly.	The CEO Education briefed the Chair that as per the previous practice the AEOs are reshuffled after every couple of years for the purpose of consistency of performance and efficiency. The Chair directed that the strategic reshuffling of AEOs be conducted with the approval of the Chair.	In response to a question from the Chair, the CEO, DEA pointed out that the outsourcing of schools has led to an uneven distribution of schools among different Maraakiz. By reason of that some AEOs are responsible for very few schools, while others handle a significantly higher number in their maraakiz. The Chair directed that a rationalization of Maraakiz be conducted in coordination with the DMO office to ensure an equal and fair distribution of schools to all AEOs.	Decisions
<ul> <li>All DEOs in District Chiniot</li> <li>All Dy. DEOs in District Chiniot</li> <li>All AEOs in District chiniot</li> </ul>	of consistency of eshuffling of AEOs All DEOs in District Chiniot All Dy. DEOs in District Chiniot All AEOs in District chiniot	<ul> <li>All DEOs in District Chiniot</li> <li>All Dy. DEOs in District</li> <li>Chiniot</li> <li>All AEOs in District chiniot</li> </ul>	Responsibility

The meeting ended with the vote of thanks from both sides.

Note: Minutes are being issued by the order of Authority.

No. 2546

Dated: 22.10.2024

Copy is submitted / forwarded for information & necessary action to:

The Deputy Commissioner / Administrator (DEA), Chiniot.

The District Monitoring Officer, Chiniot.

All the District Education Officers (SE/M&W-EE), Chiniot.

All the Dy. District Education Officers (M&W-EE), District Chiniot.

. All the Assistant Education Officers in District Chiniot.

. Office file.

Chief Executive Officer
District Education Authority
Chiniot

Assistant Director (Admn)

Assistant Director (Admn)
O/O-Chief Executive Officer
District Education Authority
Chiniot